

Enrollment Information 2006-2007

Please read the enrollment information on page 30, complete this form and mail or fax it with the Enrollment Fee of \$145 for short-term and semester programs or \$195 for Academic Year (AY) and Multi-Language Year (MLY) programs to the address below:

EF International Language Schools

One Education Street
Cambridge, MA 02141
Tel: 1-800-992-1892
Fax: 1-800-590-1125

Your Personal Data (as listed on your passport): Male Female

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (home): _____ Phone (cell/work): _____

Email Address: _____ Fax: _____

Date of Birth (mm/dd/yyyy): _____ Citizenship: _____

School Attended /Teacher: _____

Emergency Contact: _____ Phone: _____

Do you have any existing medical conditions / allergies? Yes No

If yes, please specify: _____

How did you hear about EF? _____

Your Course Information:

Language level (years studied): _____ Beginner Intermediate Advanced

Short-Term Program - Course Starting Date: _____ Number of weeks _____

EF Academic Year Abroad

Course Starting Date: Jan 2007 April 2007 Sep 2007 Jan 2008 Apr 2008

EF Multi-Language Year (six-week increments)

1st Location: _____ No. of weeks: _____ Start Date: _____

2nd Location: _____ No. of weeks: _____ Start Date: _____

3rd Location: _____ No. of weeks: _____ Start Date: _____

Optional EF Travel Services: (See page 30 for additional pricing details)

I wish to take the EF Cancellation Insurance policy. Yes No

I wish to have an EF representative meet me at the airport. Yes No

(One-way service to your choice of accommodation)

I wish to have EF arrange my flight as follows: Yes No

Depart from: _____ To: _____ Date: _____

Return from: _____ To: _____ Date: _____

*EF will provide a flight quote for your approval; you are under no obligation to accept the flight quoted. While we are able to provide economical flight options, we do not have the flexibility of a traditional travel service to change flights once reserved. Please bear in mind that there will be a \$75 fee for each change requested.

ERIKA Insurance:

All EF students must be covered by insurance. EF offers comprehensive travel insurance at a minimum cost: \$72 for the first two weeks, \$20 for each week thereafter for weekly programs; \$850 and \$625 for 9-month and 6-month AY and MLY programs. This policy is automatically added to each invoice. Should you choose not to purchase this policy, please submit written proof that you are otherwise insured; the charge will be removed.

Credit Card Information: (Visa or Mastercard Accepted)

#: _____ Exp: _____ / _____ Security Code: _____

Your Signature:

I authorize EF to take appropriate action in the event of a medical emergency. I have read and agree to the conditions outlined on pages 30 and 31 of this brochure. (The signature below of a parent or guardian also constitutes their consent for the student to participate in all EF programs, including activities, offered at the schools.)

Signature of applicant _____ Date _____

Signature of parent or guardian _____ Date _____

(if applicant is under 18)

Please mark your choice by filling in the square (☐)

School and Course Type

	Intensive Course	General Course	Basic Course	Exam Course	Junior Program	Academic Year	MLY Internship	Multi-Language Year
Barcelona	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Malaga	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Costa Rica	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rome	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Munich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
St. Petersburg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beijing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shanghai	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Accommodation

	Homestay	Residence	Apartment/Hotel
Barcelona	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Malaga	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Costa Rica	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rome	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Munich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
St. Petersburg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beijing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shanghai	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For Multi-Language Year programs, please mark the appropriate accommodation choice for each of your destinations (see page 28-29 for more information.)

EF Travel Services

STUDY ABROAD SUPPORT

Studying abroad is a big decision! You're always welcome to call us or email us at its@ef.com with any questions. Our experienced study abroad experts guide you through important travel preparation. You'll receive a comprehensive pre-departure handbook with all the necessary tips you need regarding travel, accommodation, and tuition issues. Read on to find out about our additional student services to help you make the most of your travels.

EF ARRIVAL TRANSFER SERVICE

With EF's arrival transfer service, you travel secure in the knowledge that you will be met by a smiling EF representative at your arrival airport and accompanied to your accommodation.



EF TRAVEL INSURANCES

Because security is EF's number one priority, we offer a customized package of travel insurances for our customers through Erika, one of the world's leading insurance providers.

FLIGHT TICKETING

Let EF take care of ticketing your international flight with a major commercial airline. Enjoy first-rate service while taking advantage of EF's excellent air travel rates.



Enrollment Information 2006-2007

Who May Enroll?

EF International Language Schools are open to anyone aged 16 and above. No previous language study experience is necessary to attend our language programs.

How to Enroll

We have rolling admissions, however students are advised to enroll early as courses fill up quickly. All enrollments are subject to availability. Once you have chosen your destination and length of stay, carefully read the enrollment information and send us a completed Enrollment Form (found on page 31) along with the appropriate Enrollment Fee. The Enrollment Fee is \$145 for short-term/semester programs and \$195 for Academic Year and Multi-Language Year programs. Pre-departure material will be sent approximately 2 weeks following your enrollment in the course. A \$50 courier fee will be charged for overseas deliveries.

Methods of Payment

All payments must be made by credit card, wire transfer, check or money order and must be made payable to: "EF International Language Schools". **Please make sure that the student's name is noted on all payments.** Please note that a \$35 processing fee will be charged for any check that is returned to us. Wire transfers should be wired to the following address:

Fedwire Routing Number: 021000018

Bank Name: Bank of New York; New York, NY

Favor of SWIFT Code: ESSEUS33

Bank Name: SEB (Skandinaviska Enskilda Banken)

Address: New York, NY

Beneficiary Account Number: 00004188

Company Name: EF International Language Schools

Total Fees

Applications must be accompanied by the non-refundable Enrollment Fee. The Enrollment Fee covers registration costs and a complete pre-departure information package. With confirmation of your acceptance, you will be invoiced for a second payment of \$350 for short-term programs, or 10% of the cost of your Academic Year or Multi-Language Year program. You must return this payment within 15 days of receipt of the pre-departure package (due date will appear on included invoice.) If you enroll less than 3 months prior to departure, you will be invoiced for the entire balance. The balance of the course price is due 60 days prior to departure. Airline tickets and host family information will not be sent until the student is paid in full.

Late Payment Fee

It is the student's responsibility to ensure that all payments arrive at EF's office by their due dates. Students must assume responsibility for late payments due to mail delays or other unlikely circumstances. Students who fail to make payments on time may forfeit their place in the course and the Enrollment Fee. A \$75 late payment fee will be charged to any account not paid in full 60 days prior to departure. Payments made 45 days or fewer prior to departure must be made by certified check, money order or credit card.

Late Enrollments

Enrollments for programs made 45 days or fewer prior to departure will be treated on an individual, space-available basis. Full payment including Enrollment Fee must be submitted with enrollment in the form of a certified check, money order or credit card.

Accommodation

Please refer to specific school pages for accommodation information and prices. Students staying in a homestay will receive detailed information about their homestay approximately 10 days prior to departure. It is important to remember that a homestay offers a unique yet valuable cultural and linguistic experience that may differ in composition from a traditional nuclear family. Some may consist of large families while others may be couples without

children, widows or unmarried women. Many times, family members do not speak English. (Most school staff speak English in case of an emergency.) Accommodation is available the Sunday before your course begins through the Saturday immediately following your course. Extra nights may be available upon request. Price per extra night is \$25 in host family, \$55-\$70 in residence; they cannot be guaranteed. Changes to accommodation after a course begins require 4 weeks notice before refunds can be given.

EF Flights

EF offers special contracts to students enrolled in an EF course. Due to the nature of our contracts, we have limited flexibility to change flights once they are reserved. Please be sure of your travel plans before asking for a flight quote as there is a \$75 fee for each additional flight request. Once a flight has been ticketed (following student authorization), changes may result in airline cancellation and/or change fees and are subject to availability (fees vary with airline and individual ticket and are the full responsibility of the student.)

Airport Arrival Transfer

Please indicate on the Enrollment Form if you wish to be met by an EF Representative at the airport. Please note that this is a one-way arrival service only! Prices vary according to destination: see pages 16-26 for specific costs. Transfer service is offered between 7:00am and 9:00pm local time on Sundays. Arrivals on days other than Sunday can be arranged at a cost of \$120.

Late Arrivals and Absences

If you arrive late to or are absent during your course, no refund will be granted. Periods of absence may not be made up with free extensions of the course. EF may consider, at its discretion, partial refunds in cases where there is evidential proof of exceptional circumstances.

Cancellation Refund Policy

All cancellations/interruptions must be notified in writing: verbal cancellations are not acceptable. Cancellation date will be determined by the date written notification is received by our office. The Enrollment Fee is non-refundable and will be retained by EF in addition to the appropriate cancellation fee below.

In the event that the World Health Organization (WHO) or an international governmental health authority issues a country-specific travel warning or forbids travel, EF students have the right to postpone or rebook travel within a period of 365 days. If students wish to cancel, the below cancellation stipulations apply.

Short-term Programs (Including Semester Packages)

<u>Cancellation Date</u>	<u>Refund</u>
30 days or more to departure	Full refund less a canprior cancellation fee of \$350, the Enrollment Fee, and all applicable airline cancellation fees.
Less than 30 days prior to departure	Full refund less 50% of course fee, the Enrollment Fee, and all applicable airline cancellation fees.

Long-term Programs

(Academic Year and Multi-Language Year Programs)

<u>Cancellation Date</u>	<u>Refund</u>
60 days or more	Full refund less a cancellation fee prior to departure of 10% of course fee, the Enrollment Fee, and all applicable airline cancellation fees.
Less than 60 days	Full refund less \$250 of payment prior to departure made toward course fee, the Enrollment Fee, and all applicable airline cancellation fees.

Optional Cancellation Insurance

EF includes optional Cancellation Insurance in the \$195 enrollment charge for short-term programs and in the \$345 enrollment charge for long-term programs to cover students for cancellation up to departure owing to personal illness or illness in their immediate family. An appropriate doctor's or other certificate must be provided with all claims: claims are subject to EF approval. Students canceling for reasons covered under this insurance will be refunded all fees, less the insurance premium and the Enrollment Fee. Premium cost for short-term programs is \$50 and \$150 for Academic Year and Multi-Language Year programs. Premium must be paid at time of enrollment and is non-refundable. Students choosing to decline this coverage should submit their decision in writing to their EF Admissions Office: the enrollment charge will then be reduced by the appropriate premium cost.

Withdrawals

-Students who wish to shorten a short-term program after beginning their course must notify EF in writing at least 4 weeks in advance. Refunds will be given for all course week costs in excess of this 4-week notice period. This rule also applies to accommodation changes.

-Semester program students who wish to shorten their course to less than 12 weeks will forfeit the included flight and will be responsible for full flight cost.

-Students who terminate a long-term program within the first week will be refunded all course fees, less a termination fee of \$2500 and any applicable airline fees. Those who withdraw from the course after week 1 and before the end of week 18 will be refunded 25% of course fee, less any applicable airline fees. No refunds will be given for withdrawals submitted after week 18. -Refunds can be made only by the EF office where course fees were paid. Costs incurred due to changing flight tickets will be the responsibility of the student.

Visas and Passports

All EF students must hold a valid passport. US citizens intending to study in Russia, China, or any one country for more than 90 days will need a visa. **Obtaining visas is the responsibility of the student.** Contact your admissions office for consulate locations.

College Credit (See page 7)

Eligibility for college credit requires a minimum study of 4 weeks. Students who complete EF Level One are eligible for a General Cultures Credit: those who complete EF Levels Two and higher will be eligible for 100 or 200 level language credits (upper level credits are not currently available.) Credit is offered on a graded basis and is contingent on the student passing through the appropriate level: it is not guaranteed. Students are responsible for registering for credit with EF prior to the start of their course and for determining transferability of credits to their home institution. Progress reports will be available from EF schools for a maximum of one year after students have completed their course. College credit is not currently available in St. Petersburg, Costa Rica, Beijing or Shanghai.

Rebooking Fee

Each time you request a change of school, accommodation type, course date or course type after initial enrollment, EF will charge a rebooking fee of \$75 to be payable immediately. (This fee does not apply to extensions or course upgrades.)

SPECIFIC COURSE INFORMATION: Course Levels

Students will take a written examination upon arrival to determine the level at which to begin their studies. Each EF school offers up to 8 language levels. If a school has a beginner's group of fewer than 5 students, EF reserves the right to reduce the number of lessons per week.

Duration of Lessons

All language course lessons have a minimum duration of 40 minutes except where otherwise stated.

Short-term Programs

You must begin instruction at your chosen school on an official Course Starting Date. Please refer to specific school pages for a listing of valid start dates for each school and call your admissions office for holiday schedules.

Complete beginners may be restricted to specific start dates.

Multi-Language Year Programs

Multi-Language Year students must study at a minimum of 2 EF course centers for a combined minimum of 36 weeks (minimum stay per location is 6 weeks.) Order of destinations is at the discretion of the student. Travel costs are not included, however we are happy to help students arrange travel to and from the United States.

EF Academic Year Abroad

Courses must begin on specified Academic Year dates and will include holiday breaks specific to start date. Travel expenses for students who wish to travel during this time are not included in course cost; EF accommodation may not be included during these breaks. Contact your admissions office for specific details.

EF's Learning Guarantee

Students who choose to continue studying for free under our learning guarantee are responsible for all other costs including but not limited to accommodation, meals, travel and visa fees. Due to local conditions beyond our control, we are unable to offer our learning guarantee in Italy, Russia, Costa Rica or China. This in no way reflects the quality of courses in these locations.

Liability

EF will not be liable in any way to the student in the event of any service contracted to be supplied by EF becoming impossible to supply by reason of industrial dispute or other cause outside EF's control. EF will not be liable for loss, damage, or injury to persons or property howsoever caused, save where the liability is expressly imposed beyond exclusion by statute.

Validity of Brochure Prices

The course prices published in this brochure are based upon currency exchange rates in effect at the time of writing (June 5, 2006) and are subject to change up to 30 days prior to your departure.