

Enrollment Conditions 2009-2010

How to Enroll

For all courses except the Academic Year Abroad and Multi-Language Year, please complete the Enrollment Form on the opposite page. Send it to us with the non-refundable Enrollment Fee of \$145 (plus optional Cancellation Protection Plan premium of \$50) or call us at 1-800-992-1892 and we will fill out the form together over the telephone and we will send it to you for your signature.

As soon as you have paid the enrollment fee, we will send confirmation of your acceptance in the course, along with pre-departure information and an invoice detailing the costs involved. We request an initial payment of \$350 within 2 weeks, and we absolutely must receive payment in full at least 30 days prior to departure. Payment plans may be arranged.

Please note: If you are enrolling in a course that begins within 30 days, send full payment along with the signed Enrollment Form. If the course is full, all fees will be returned to you immediately.

For Academic Year Abroad & Multi-Language Year

Mark your selection on the Enrollment Form and send it to us with an Enrollment Fee of \$345 (includes a Cancellation Insurance premium of \$150) or call us to enroll over the phone. We will then send you an enrollment packet containing information specific to Academic Year Abroad or Multi-Language Year, including insurance options and terms of payment.

The Total Fees for Your Short-term Course

The total fees are as follows:

- ▶ Enrollment Fee: \$145
- ▶ Optional Cancellation Protection Plan: \$50
- ▶ Erika Travel Protection Plan (\$72 first 2 wks, \$23 per additional week thereafter)
- ▶ Optional transfer service from the nearest airport (price varies based on the destination).
- ▶ The Program Fee (varies based on the course type, location and duration, and the accommodation type). Plus weekly summer supplement for courses taking place June through August.

What is included in your Program Fee?

- ▶ Course of choice
- ▶ Carefully selected materials
- ▶ Shared room in homestay accommodation
- ▶ Staff support with some free social, cultural and athletic group activities, all optional
- ▶ Free wireless internet at the EF school
- ▶ Breakfast & dinner Monday-Friday with all meals on weekends in homestay (exceptions include Munich and Rome)
- ▶ For those choosing to live in the residence, breakfast is included in only the following locations: Costa Rica, Nice, Malaga, Barcelona, and Quito, but all other meals are self-catering, except in Quito, where dinner is also provided.

What is not included in your Program Fee?

- ▶ All other course textbooks apart from the carefully selected materials included
- ▶ Travel from home country to EF school
- ▶ Transfer from airport to accommodation (please book arrival transfer)
- ▶ Transfer from accommodation back to airport at the end of the program (book return transfer)
- ▶ Transportation to and from school (we can help you research the costs of public transportation)
- ▶ Internet access in homestay or residence is not guaranteed, but all schools have free WiFi
- ▶ Meals and snacks outside of meal plan
- ▶ Official language exam testing fees (i.e. DELE, etc)
- ▶ Some activities and most excursions require a participation fee to cover the cost of admission, transportation, or accommodation

Methods of Payment

The Enrollment Fee and the Program Fee can be paid:

1. By check or money order, sent to the EF address in Cambridge, MA
2. By credit card over the telephone
3. By direct money wire from your bank to EF's bank:

Pay to: EF Language Schools, Inc.
Bank name: SEB (Skandinaviska Enskilda Banken)
245 Park Ave, New York, NY, 10167-0061
Account #: 00004459
SWIFT Code: ESSEUUS33

If asked for the intermediary information, the wire to SEB goes through Bank of New York. Address: New York, NY, Fedwire Routing #: 021000018, SWIFT Code: IRVTUS3N, Account #: 8900439688

All transfers should make reference to the full name of the student in order to ensure quick and proper credit to the correct account.

Accommodation

Your accommodation is included in the Program Fee as

specified on pages 18-28. Students who choose to link courses for longer periods of study and wish to remain in their EF accommodation during any weeks without tuition will be subject to additional charges for accommodation-only weeks. Please note that these costs are not reflected in the course prices, but can be confirmed by your local EF representative. In all countries accommodation is reserved from the Sunday before the course until the Saturday morning after the course, unless you are informed otherwise. Please be mindful of this when looking for flights. Please request extra nights where needed, and we will let you know the costs and availability and do our best to match your dates of travel. Also please note that EF host families reflect the realities of society, and may not be a married couple with children. They may be widowed, single, or empty-nesters and we ask students to be open-minded and flexible. Please also note that some families may live up to an hour away from the EF school. If ever you are uncomfortable in your homestay, please consult the school's housing coordinator, who will help you resolve the issue, possibly including a move to a new homestay or a change to the residence, depending upon availability.

Arrival and Airport Transfers

When you complete the Enrollment Form, you can indicate if you would like an EF representative to meet you at the nearest major airport to the school. The fee for this optional transfer from your airport of arrival is listed on the school pages 18-28. This covers the cost of administration, communication, greeting services and the actual transportation from the airport to the accommodation. The transfer service is offered between 7am and 9pm, local time on Sundays, and an extra cost may be incurred for transfer service outside of this timeframe.

Age

EF International Language Schools are open to everyone aged 16 years and over. Some residences and student apartments have age restrictions requiring students be at least 17 or 18.

Duration of Lessons

EF language lessons have a duration of 40 minutes, except where stated otherwise on the specific destination page.

Course Levels

On arrival you will take a written examination to determine the level at which you should begin your studies. Every EF school teaches the 6 levels of the Common European Framework. If you feel your class is too challenging or too easy, please consult the Academic Coordinator. Please note: when a school has a beginners' group of less than five students, EF reserves the right to reduce the number of lessons per week.

Class schedules

In some schools classes may take place during the weekend, but students will continue to have two consecutive days off. Classes are offered at all EF schools worldwide in a block schedule format, where students will have alternating morning and afternoon classes. Your schedule will be determined based on the results of your placement tests and the special interest lessons you choose.

Public Holidays

In the event of a Public Holiday in your host country, EF schools will be closed, unless otherwise stated in the student pre-departure information. Classes missed for Public Holidays will not typically be made up, unless special arrangements are made.

Cancellations and Refund Policy

All cancellations and terminations must be made in writing to your EF Admissions office. In all cases the Enrollment Fee and the Cancellation Insurance premium are non-refundable. If you choose to rebook to a future date, or a different destination, a \$75 rebooking fee will be applied.

Cancellations

The Program prices shown with each school description in this brochure comprise two elements: the Course Fee (50 percent) for tuition and the Student Services Fee (50 percent), which includes accommodation. The Course Fee is fully refundable if you cancel prior to arrival at the school. Additional refunds come from the Student Services Fee as follows:
- If you cancel 30 days or more before the start of the course you will receive a full refund, except for the Enrollment Fee, the Cancellation Insurance premium and the first installment of \$350. All applicable airline cancellation fees are the student's responsibility.
- If you cancel less than 30 days prior to departure, EF will retain 50% of the program fee to cover the cost of pre-paid accommodation and services. All applicable airline cancellation fees are the student's own responsibility.
- If you are unable to obtain a passport or visa for travel, the course can be re-booked at no cost, or the enrollment fee and all program fees can be refunded.

In the event that the World Health Organization (WHO), or an international governmental health

authority issues a country-specific travel warning or forbids travel, EF students have the right to postpone or re-book travel to a future date within a period of 365 days. If students wish to cancel, the above stated cancellation stipulations apply.

Withdrawals

After arrival, if you wish to withdraw from your short-term course, you must give the school's Administrative Coordinator at least four (4) weeks advance notice. You will fill out a Course Change Notification form to be faxed to the EF Admissions Office. You may receive a full refund for all remaining weeks after the four week notice period. Thus programs under 4 weeks in length cannot receive any refund for early withdrawal.

Students who withdraw from a long-term AY or MLY program within the first week will be refunded the course fee, less a termination fee of \$2500 and all applicable airline fees. Those who withdraw from a long-term course after week 1 and before week 18 will be refunded 25% of course fee, less any applicable airline fees. No refunds will be given for withdrawals submitted after week 18.

Refunds can only be made by the EF Admissions Office in Cambridge. The EF office will process all refunds within 30 days of receiving written notification from you and the Course Change Notification from the school.

Cancellation Protection Plan

EF offers an optional Cancellation Protection Plan for a one-time fee of \$50. This premium must be paid at the same time as the Enrollment Fee and is non-refundable. If you choose to take the Cancellation Protection Plan and are forced to cancel before departure due to illness, or illness in your immediate family, EF will refund all Program Fees, even if notification comes right up to the last-minute. The Cancellation Protection Plan premium itself and the enrollment fee are non-refundable. Note: a doctor's certificate must be provided with each claim.

Travel Protection Plan

We strongly recommend that students attending any of our schools have medical and accident insurance coverage for illness or injury while abroad. We have negotiated favorable premiums and a tailor-made coverage for EF students with the Erika Travel Protection Plan. The policy reimburses you for expenses incurred through accident, illness, legal matters, and provides coverage for loss or theft of baggage and personal items. It also provides coverage against interruption of your EF program due to illness as well as Liability. The cost of this plan is \$72 for the first two weeks, then \$23 for each additional week. If you do not wish to take this policy, please indicate so on the Enrollment Form, and provide us with a copy of the alternative protection plan/ insurance policy you have taken out individually.

Re-booking Fee

Each time you request a change of course town, course dates, or type of accommodation after your initial enrollment, EF will charge you a re-booking fee of \$75 payable immediately. (This does not apply to students who are extending or upgrading their course.)

Late Arrivals and Absences

If you arrive late to a course, or are absent during your course, no refund will be granted. Periods of absence may not be made up with free extension of the course. EF will consider, at its discretion, a partial refund in cases where there is evidential proof of exceptional and extenuating circumstances.

Liability

Without limitation, EF Language Schools, Inc., its parents, subsidiaries, affiliates, employees, officers, directors, or agents ("EF") is not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal, terrorist or threatened terrorist activities of any kind, overbooking or downgrading of accommodations, structural or other defective conditions in lodging facilities (or in any heating, plumbing, electrical or structural problem therein), dangers associated with animals, sanitation problems, food poisoning, epidemics or the threat thereof, disease, lack of access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, or for any other cause beyond the direct control of EF. Student assumes all such risk as well as any risks with regard to independently engaged activities.

EF reserves the right to change or cancel the program or any aspect of the program at any time.

EF reserves the right to decline to accept or retain any student on the program if that person's presence is felt by EF likely to be detrimental to the enjoyment of the program by others, is dangerous to the student or others, or for failure to abide by EF's regulations. Students who have been removed from their program waive the right to a refund of any part of the fee. EF

may send the student home at the student's own expense.

EF makes every effort to ensure the accuracy of its publications, but it is not responsible for typographical or printing errors, including, but not limited to, pricing information.

Payment of the required reservation fee/deposit constitutes consent to all provisions of these Terms & Conditions and to the general information contained herein and in the catalog. No warranties, representations, or waiver of these Terms & Conditions apply to any program unless expressly stated within these Terms & Conditions (or in a writing signed by an officer of EF).

EF's Learning Guarantee

This learning guarantee only applies to the International Language School courses. Students who choose to continue studying for free under our learning guarantee are responsible for all other costs, including but not limited to accommodation, meals, travel and visa fees.

Due to local conditions beyond our control, we are unable to offer our learning guarantee in Italy and China. This in no way reflects the quality of the courses in these locations. The courses offered at these schools are of equally high quality to those offered at other EF locations.

Country Enrollment Information

Please note: Students will receive country specific enrollment information upon booking a course, and we encourage you to contact our office with any questions or concerns about the destination. We encourage an open line of communication.

Validity of Brochure Prices

Please note: the prices published in this brochure are based upon currency exchange rates in effect at the time of writing on July 13, 2009. They are therefore subject to change, up to 30 days before your departure. The prices in this brochure are valid until September 30, 2010.

Organization

All courses presented in this catalogue are organized by EF Education First, Ltd., Haldenstrasse 4, CH-6006 Lucerne, Switzerland, which is the beneficiary of all invoices. The courses are marketed in the U.S. by EF Language Schools, Inc.

Please fax or send complete signed

Enrollment Form to:

EF International Language Schools
One Education Street
Cambridge, MA 02141
Tel: 1-800-992-1892
Fax: 1-800-590-1125

Course start dates

The following Intensive, General and Exam course dates apply to the schools listed here: Munich, Paris, Barcelona, Costa Rica, Shanghai.

2009: Sep 7, 21; Oct 5, 19; Nov 2, 16, 30; Dec 14, 28. **2010:** Jan 11, 25; Feb 8, 22; Mar 8, 22; Apr 5, 19; May 3, 17, 31; Jun 14, 28; Jul 12, 26; Aug 9, 23; Sep 6, 20; Oct 4, 18; Nov 1, 15, 29; Dec 13, 27. **2011:** Jan 10, 24; Feb 7, 21; Mar 7, 21; Apr 4, 18; May 2, 16, 30.

The following Intensive, General and Exam course dates apply to the schools listed here: Malaga, Quito, Nice, Rome, Beijing.

2009: Sep 14, 28; Oct 12, 26; Nov 9, 23; Dec 7, 21. **2010:** Jan 4, 18; Feb 1, 15; Mar 1, 15, 29; Apr 12, 26; May 10, 24; Jun 7, 21; Jul 5, 19; Aug 2, 16, 30; Sep 13, 27; Oct 11, 25; Nov 8, 22; Dec 6, 20. **2011:** Jan 3, 17, 31; Feb 14, 28; Mar 14, 28; Apr 11, 25; May 9, 23.

The following Basic dates apply to EF schools worldwide 2010: Jun 7, 14, 21, 28; Jul 5, 12, 19, 26; Aug 2, 9, 16, 23.

The following Junior dates apply to EF Nice & Quito 2009: Jun 21; Jul 5, 19; Aug 2.

All intakes are on Mondays. In the event that an observed public holiday falls on a Monday, the intake will then take place on the following Tuesday. Please contact us for holiday information.

Enrollment Form 2009-2010

Please complete and sign this form and mail or fax it, together with the Enrollment Fee of \$145 and Cancellation Insurance premium of \$50, by credit card, check, or wire transfer (see pg. 30).

Your Personal Information

Male Female

First Name _____

Last Name _____

Mailing Address _____

Telephone _____ Cell Phone _____

Email Address _____

Date of Birth (month/day/year) _____ Birth Country _____

Country of citizenship _____ School/University last attended _____

How did you hear about EF? _____

Emergency Contact _____ Phone _____

Your course information

Course Starting Date (month/day/year) _____ Number of weeks _____

Do you plan to take an Exam? Yes No If so, which one?*

*For courses of 8 wks or longer, please see page 11 for exam information.

Are you a pure beginner in the language? Yes No

If not, how many years of classes have you had in this language? _____

*Note: Pure beginners are restricted to special beginner start dates.

Your accommodation information

Are you traveling with a friend who you'd like to request as your roommate? Yes No

If so, friend's name _____

(We will make the request, but there is no guarantee, especially in peak season)

Do you smoke? Yes No

Do you have any medical conditions, allergies or dietary preferences? Yes No

If yes, please specify _____

For students living in a homestay, a special diet fee of \$10/wk is applicable (to compensate the host for appropriate adjustments).

EF travel services

Do you wish to have EF help you with your flight arrangements? Yes No

What is your home airport? _____

Do you wish us to arrange your arrival transfer? Yes No

Do you wish to take the Cancellation Protection Plan? Yes No

Do you wish to take the Erika Travel Protection Plan*? Yes No

*Note: You will automatically be signed up for our comprehensive Erika Travel Insurance and we will send detailed information.

If you have sufficient medical coverage of your own, you must fax a copy of your policy card to us and then we will remove the charge.

Your payment authorization and signature

I authorize EF to charge the non-refundable enrollment fee to reserve my spot in the course

Master Card Visa / card # _____

Exp _____ 3-digit code _____ (found on the back by the signature strip)

I have read and agree to the conditions outlined on page 30 of this brochure. I authorize EF to take appropriate action in the event of a medical emergency.

Signature of applicant _____ Date _____

Signature of parent or guardian (if under 18) _____ Date _____

Please mail signed form to:

EF International Language Schools

One Education Street

Cambridge, MA 02141

Tel: 1-800-992-1892

Fax: 1-800-590-1125

Email us with any questions at ils@ef.com

Please mark your choice by filling in the square (☐)
 *Please specify at left which exam.

School and Course Type

	Intensive Courses	General Courses	Basic Courses	Junior Courses	Language Exam Prep	EF Academic Program	EF Multi-Language Year	EF Master Language
Nice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barcelona	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Málaga	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Costa Rica	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Munich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rome	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shanghai	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beijing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Singapore City	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Accommodation

	Homestay Single Room	Homestay Twin Room	EF International House Single Room	EF International House Twin/Triple Quad	Offsite accommodations Single Room	Offsite accommodations Twin/Triple/Quad
Nice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barcelona	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Málaga	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quito	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Costa Rica	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Munich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rome	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shanghai	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beijing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Singapore City	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Travel services just for you:

Travel Protection Plan erika

While you can't do anything to prevent an unexpected storm from closing the airport, you can do something to help cover your course investment!

- ▶ Coverage for medical expenses
- ▶ Trip cancellation
- ▶ Course refund in case of illness
- ▶ Baggage & property coverage
- ▶ 24-hour emergency assistance

\$72 for the first 2 weeks, then \$23/wk thereafter. Confirm on this form!

Arrival transfer

Why take an unpredictable taxi or battle with public transportation? EF's transfer service provides an unbeatable value!

- ▶ Convenient – pay ahead of time
- ▶ Affordable – costs about the same as a taxi
- ▶ Helpful – the driver already knows the way from the airport to your EF accommodation

Don't forget to check the box!

We are always here to help! Call us:

1-800-992-1892

www.ef.com
 Ask us, we've been there!

Refer a friend and earn \$100! Do you know someone interested in a language course abroad?

First Name _____ Last Name _____

Home Address _____

Telephone _____ Cell Phone _____

Email Address _____

