Enrollment Conditions 2012 - 2013

The term EF represents the organizers of the programs and/or the EF affiliated companies that participate in the promotion and production of Language Centre programs

How to Enroll
Please complete the Enrollment Form on the opposite page and send it to the EF representative with the non-refundable Enrollment Fee, optional Cancellation Protection fee, courier fee of $80 (if applicable) and a copy of your passport.

Upon receipt of the Enrollment Form, a confirmation of your acceptance and an invoice detailing the payment due will be sent to you. 10% of your course fee must be received within 2 weeks of your date of enrollment and full payment must be received at least 30 days before your course begins. If you are enrolling in a course that begins within 30 days, please send full payment; the Enrollment Fee, optional Cancellation Protection Fee, and Course fee along with the Enrollment Form. If you're application is denied, all of these fees will be returned to you immediately.

Further information specific to the Academic Year Abroad (AY) and Multi-Language Year (MLY) programs related to insurance coverage options and terms of payment will be sent to you upon enrollment acceptance.

The Total Fees for Your Course
The total fees are as follows:
- Non-refundable Enrollment Fee: $145 [AY/MLY: $250]
- Optional Cancellation Protection: $50 [AY/MLY: $150]
- Optional transfer service from the nearest airport (varies based on the airport).
- The Course price (varies based on the course type, location and duration, and the accommodation type).
- Optional Courier Fee: $80 for rapid receipt of documents.

What is included in your course price?
- Course of choice
- Shared room in homestay accommodation
- Shared room in residence: Costa Rica and Quito
- Breakfast & dinner Monday-Friday with all meals at weekends in homestay (exceptions include Munich and Rome)
- For Language Centers where residence accommodation is included in the course price, meals vary (Costa Rica and Quito)

What is not included in your course price?
- Academic and learning materials and books
- Travel from home country to Language Center (unless otherwise specified)
- Transfer from airport to accommodation (please book arrival transfer)
- Transportation to and from the Language Center
- Internet/Wi-Fi in homestay or residence is not guaranteed
- Meals and snacks outside of above specified meal plan
- Official language exam testing fees (i.e. DELE, DALF, CELI, HSK, etc.)
- Some activities and most excursions require a participation fee
- College credit

Academic and learning materials
All EF International Language students are required to purchase the needed course books and learning materials. This fee will be included in your total invoice.

Book prices for 1-9 week courses: $65
Book prices for 10-18 week courses: $130
Book prices for 19-27 week courses: $195
Book prices for 6 month courses: $195
Book prices for 9 month courses: $260
Book prices for 11 month courses: $285

University credit through EWU
All EF International Language students wishing to redeem 100 and 200 level language credits through Eastern Washington University must complete a EWU request form, receive grades of C or better and pay an additional fee of $90 per quarter credit.

Methods of Payment
The Enrollment Fee and the Course price can be paid:
1. By check payable to EF Language Schools Inc.
2. By credit card
3. By direct bank transfer from your bank to EF Language School Inc.:
SEB (Skandinaviska Enskilda Banken)
245 Park Ave. New York, NY 10167-0061
Swift Code: ESSEUUS33
Account Number: 00004459

If asked for the intermediary information, the wire to SEB goes through Bank of New York. Fedwire routing" 021000018, SWIFT Code: IRVTUS3N, Account: 8900439688.
*All transfers should make reference to the full name and booking number of the student in order to ensure quick and proper credit to his/her account.

Students must have paid the full price before departing.

Accommodation
Accommodation is included in the Course price as specified in the pricing per Language Center. Students who choose to link courses for longer periods of study and wish to remain in their EF arranged accommodation during any weeks without tuition will be subject to additional charges for accommodation-only weeks. These additional costs are not reflected in the course prices listed for each Language Center, but can be confirmed by your local EF representative. In all countries accommodation is reserved from Sunday to Saturday (am), unless you are informed otherwise.

Arrival and Airport Transfers
When you complete the Enrollment Form, you can indicate if you would like an EF representative to meet you at the nearest major airport to the Language Center. Optional transfer fees are listed per school location. This covers the cost of administration, communication, greeting services and transportation. The transfer service is offered between 7:00am and 9:00pm local time on Sundays. If you arrive at any other time a special transfer can be arranged at an additional cost.

Age
EF International Language Centers are open to everyone aged 16 years and over. Some residences and student apartments have restrictions requiring residents to be at least 17 or 18.

Duration of Lessons
Language lessons are 40 minutes long, except where stated otherwise on the individual location page.

My EF™ web service
All EF students will automatically receive an online account for My EF™, in which personal information about the student, such as the student's name, e-mail address, gender and birth date will be saved. The student will be able to upload photos, share videos and links, join events, make comments and send messages to others after having signed in to use the web service. Any correspondence, photos and other media used on My EF™ will be considered private and EF will not accept any responsibility for such correspondence or media. Parent-/s or legal guardian-/s of students under the age of majority travelling with EF give their consent for the student to use the My EF™ web service.

Course levels
On arrival you will be placed in the correct level at which you should begin your studies. Every Language Center teaches the 6 stages of the Common European Framework. When a Language Center has a level with five students or fewer, EF reserves the right to reduce the number of lessons per week.

Class schedules
In some EF International Language Centers classes may take place at the weekends. Students will continue to have two consecutive days off. Classes are offered at all EF International Language Centers worldwide in a block schedule format, where students will have alternating morning and afternoon classes.

Exam class size
A minimum of 10 students is required for running an exam class.

Public Holidays
In the event of a Public Holiday in your host country, the Language Center will be closed, unless otherwise stated in the student pre-departure information, sent to you with your booking confirmation. Classes missed for Public Holidays will not be made up at a later date.

Photography and film material
By accepting EFs terms and conditions, the participant accepts that EF freely can use all photography, film and sound material that has been created by EF and or by EF's staff during the trip, without asking further approval from the participant.

Cancellations and Refund Policy
All cancellations and terminations must be made in writing to your nearest EF office, EF local representative or EF Center Director. In all cases the Enrollment Fee, the Courier Fee and the optional Cancellation Protection Fee are non-refundable.

Cancellation Policy
The Course prices shown with each Language Center description in this brochure comprise two elements: the Tuition fee (50%) and the Student Services fee (50%), which includes accommodation. The Tuition fee is fully refundable if you cancel more than 45 days prior to the course start date, for cancellation less than 45 days, EF will retain the first 4 weeks of tuition fees. Refunds of the Student Services Fee are as follows:
- If you cancel 45 days or more before the start of the course you will receive a full refund, except for the Enrollment Fee, the Courier Fee, the optional Cancellation Protection and the Course Deposit. The Course Deposit will be refunded if your visa application is denied
- If you cancel less than 45 days prior to departure, EF will retain 40% of the Student Services (max. $1,000) to cover the cost of pre-paid accommodation and services.
- In cases when the student changes the booking to another destination where fees are lower, the difference in fees between the destinations will not be refunded.

In the event that the World Health Organization (WHO), or an international governmental health authority issues a country-specific travel warning or forbids travel, students have the right to postpone or re-book travel within a period of 365 days. If students wish to cancel, the above stated cancellation stipulations apply.

Course Withdrawal
All withdrawals need to be made in writing to EF. If you wish to withdraw from your course after arrival at the Language Center, you must inform the EF Program Director and sign a copy of the course change notification form. This is your proof of your withdrawal to keep until you have received your refund. Refunds can only be made by the EF office or representative where the course prices were paid, and EF will process all refunds within 45 days of receipt of written notification.

You will receive a full refund for student services for all remaining weeks after a four-week notice period. For the purpose of refund calculations, used weeks will be calculated on the non-discounted ILS weekly price equivalent for the relevant course. A partial week will be calculated as a full week. No Tuition fees will be refunded after course start.

These conditions do not affect your rights as defined by the consumer protection laws in your host country. Note: the refund policy for Academic Year Abroad and Multi-Language Year Programs is as follows: full refund for all remaining weeks after a 4 week notice period.
For refund purposes a partial week will be counted as a full week. No student services will be refunded. EF will retain all remaining tuition and student service charges for Termination after the program mid-point.

Cancellation Protection
EF offers optional Cancellation Protection for a one-time fee of $50 [$150 for AY and MLY courses]. This fee must be paid at the same time as the Enrollment Fee and is non-refundable. If you choose to purchase Cancellation Protection and are forced to cancel before departure due to illness, or illness in your immediate family, EF will refund the full Course fee, irrespective of when notice is received. Cancellation notice must be given in writing at your local EF office no later than the course start date. A doctor's certificate must be provided with each claim. The Cancellation Protection Fee, the Enrollment Fee and the Courier Fee are non-refundable.

Travel and Medical Insurance Coverage
All students are required to have medical and accident insurance coverage. EF has negotiated and entered into a tailor-made travel insurance group policy with the insurance provider Erika Insurance Ltd, under which EF Education First Ltd. is the policy holder. Students choosing to be beneficiaries under the group policy are given the following benefits: (i) protection against expenses incurred through accident or illness, (ii) coverage for loss or theft of baggage and personal effects, (iii) coverage against interruption of your EF program due to very serious illness and (iv) Liability and Legal coverage. The cost of this insurance coverage is $79 for the first two weeks, then $30 for each additional week for European destinations. For all other destinations, the cost of this insurance coverage Is $77 for the first two weeks, then $30 for each additional week. The cost of insurance for a Semester course is $740, for a Year course is $990, and for an Extended Year Course is $1,290. For the Multi-Language Year Course, the cost is $1,090. If you do not wish to be a beneficiary under the group policy, you will need to provide us with a copy in English of the alternative insurance coverage you have taken out individually

Re-booking Fee
With each request to change course towns, course dates, or type of accommodation after your initial enrollment, EF will charge you a re-booking fee of $75 which is payable immediately. (This does not apply to students who request a change when extending their course.)

Late Arrivals and Absences
No refund will be granted for late arrivals to a course, or absences during your course. Periods of absence may not be made up with a free extension of the course. EF will consider, at its discretion, a partial refund in cases where there is evidential proof of exceptional and extenuating circumstances.

Customer Protection
EF provides complete financial protection for customers, formalized according to EC directives, and guarantees your money back, and your repatriation in the event of the company's failure.

Late Payment
EF reserves the right to charge a late payment administrative fee and interest of 10% on any amounts overdue.

Liability
EF will not be liable in any way to the student in the event of any service, contracted to be supplied by EF, becoming impossible to supply by reason of industrial dispute or other cause outside the control of EF. Without limitation, EF Language Schools, Inc., its parents, subsidiaries, affiliates, employees, officers, directors, or agents are not responsible for any injury, loss, or damage to person or property, death, delay, or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal, terrorist or threatened terrorist activities of any kind, overbooking or downgrading or accommodations, structural or other defective conditions in lodging facilities (or in any heating, plumbing, electrical or structural problem therein), dangers associated with animals, sanitation problems, food poisoning, epidemics or the threat thereof, disease, lack of access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, or for any other cause beyond the direct control of EF. The student assumes all such risk as well as any risks with regard to independently engaged activities. EF reserves the right to change or cancel the program or any aspect of the program at any time.

EF reserves the right to decline acceptance or retain any student on the program if that person's presence is felt by EF to be detrimental to the enjoyment of the program by others, is dangerous to the student or others, or for failure to abide by EF's regulations. Students who have been removed from their program waive the right to a refund of any part of the fee. EF may send the student home at the student's own expense.
EF makes every effort to ensure the accuracy of its publications, but it is not responsible for typographical or printing errors, including, but not limited to pricing information.

Payment of the required fee/deposit constitutes consent to all provisions of these Enrollment Conditions and to the general information contained herein and in the catalog. No warranties, representations, or waiver of these Enrollment Conditions apply to any program unless expressly stated within these Enrollment Conditions (or in writing signed by an officer of EF).

EF's Learning Guarantee
The learning guarantee only applies to the EF Language Courses Abroad. Students who choose to continue studying without charge under our learning guarantee are responsible for all other costs, including but not limited to accommodation, meals, travel and visa fees. Due to local conditions beyond EF control, EF is unable to offer a learning guarantee in Italy and China. This in no way reflects the quality of the courses in these locations. The courses offered at these Language Centers are of equally high quality to those offered at other EF locations.

Country Enrollment Information
Students will receive country specific Enrollment Information upon booking a course, when applicable.

Validity of Brochure Prices
The prices published in this brochure are based upon currency exchange rates in effect at the time of writing (July 24, 2012). They are therefore subject to change, up to 30 days before your departure. The prices in this brochure are valid until September 30, 2013.

EF Language Schools Inc. promotes travel and language courses on behalf of EF Education First, Ltd., Switzerland

Please fax or send the completed Enrollment Form to:
EF Language Schools, Inc.
One Education Street
Cambridge, MA 02141
Phone: 1-800-992-1892
Fax: 1-617-619-1701

If you have questions, please call us or email ils@ef.com

Free iPad offer
Book an 8 week or longer Intensive Course and receive a free iPad upon arrival at your EF school. This offer cannot be combined with any other EF offer. Bookings must be received by February 28, 2013. Payment in full must be made per the invoice terms.

Course start dates

The following Intensive, General and Exam course start dates apply to the EF International Language Centers listed below:

Munich, Paris, Barcelona, Playa Tamarindo, Rome, Shanghai:
2012: Sep 3, 17; Oct 1, 15, 29; Nov 12, 26; Dec 10, 24; 2013: Jan 7, 21; Feb 4, 18; Mar 4, 18; Apr 1, 15, 29; May 13, 27; Jun 10, 24; July 8, 22; Aug 5, 19; Sept 2, 16, 30; Oct 14, 28; Nov 11, 25; Dec 9, 23; 2014: Jan 6, 20; Feb 3, 17; Mar 3, 17, 31; Apr 14, 28; May 12, 26; Jun 9, 23; July 7, 21; Aug 4, 18; Sept 1, 15, 29; Oct 13, 27; Nov 10, 24; Dec 8, 22

Madrid, Malaga, Nice, Beijing, Tokyo:
2012: Sep 10, 24; Oct 8, 22; Nov 5, 19; Dec 3, 17, 31; 2013: Jan 14, 28; Feb 11, 25; Mar 11, 25; Apr 8, 22; May 6, 20; Jun 3, 17; July 1, 15, 29; Aug 12, 26; Sept 9, 23; Oct 7, 21; Nov 4, 18; Dec 2, 16, 30; 2014: Jan 13, 27; Feb 10, 24; Mar 10, 24; Apr 7, 21; May 5, 19; Jun 2, 16, 30; July 14, 28; Aug 11, 25; Sept 8, 22; Oct 6, 20; Nov 3, 17; Dec 1, 15, 29

The following Basic start dates apply to the EF International Language Centers listed below:

Spain, Costa Rica, France, Germany, Italy, China, Japan:
2013: Jun 3, 10, 17, 24; July 1, 8, 15, 22, 29; Aug 5, 12, 19, 26; 2014: Jun 2, 9, 16, 23, 30;
July 7, 14, 21, 28; Aug 4, 11, 18, 25

EF Academic Year Abroad Program start dates Following the academic calendar, these programs have intakes on the following dates:

2012: Sep 21
2013: Jan 4, Apr 12, Jun 14*, Sep 6
2014: Jan 3, Apr 11, Jun 13*, Sep 5

Enrollment Information 2012-2013

Please complete this form and mail or fax it, together with the Enrollment Fee of $145 and the Cancellation Insurance Fee of $50 and courier fee of $80 (if required) and a copy of your passport, to the address below. Please fill out this form in block letters.

Your personal data

❑ Male ❑ Female

First Name _____

Last Name _____

Home Address _____

_____

Country _____ City _____

Telephone _____ Mobile _____

Email address _____ Fax number _____

Email address to send invoice to _____

Date of Birth (day/month/year) _____ Birth Country _____

Country of Citizenship _____ Your Occupation _____

School / University name or Employer _____

Teacher's name _____

Do you smoke? ❑ Yes

Do you have any existing medical conditions / allergies? ❑ Yes

If yes, please specify:

_____

How did you hear about EF?

_____

Your course information

Course Starting Date (day/month/year) _____ Number of weeks _____

Do you plan to take an Exam? _____ If so, which one?* _____

*Please specify which exam such as DELE, DALF, DELF, HSK etc.

What is your language level?

❑ Beginner ❑ Intermediate ❑ Advanced

Optional EF travel services

Do you wish to take the Travel Insurance policy? ❑ Yes

(If you already have Travel Insurance, please provide proof of it in English)

Do you wish to have EF help you with your flight arrangements? ❑ Yes

Do you wish us to arrange your arrival or roundtrip transfer? ❑ Arrival ❑ Roundtrip

Your Signature

I authorize EF to take appropriate action in the event of a medical emergency. I have read and agree to the conditions outlined on page 34 of this brochure. (The signature below of a parent/guardian will also constitute their consent required for the student to participate in all EF programs, including activities, offered at the EF International Language Centers.)

Signature of applicant _____ Date _____

Signature of parent or guardian _____ Date _____

(if applicant is under 18)

Email, mail or fax this form to:

EF International Language Centers
Cambridge, MA 02141
Fax: 1-617-619-1701
ils@ef.com

If you have questions, please email ils@ef.com.

Enroll online - it's easy!

Simply complete our secure online enrollment form at: www.ef.com/enrollnow

Please mark your choice by filling in the square (❑) *Please specify at left which exam.

Destination and Course Type

	Intensive Course	General Course	Basic Course	English for Business	Cambridge ESOL Exam Prep/Exam Center*	TOEFL/TOEIC/IELTS Preparation*	Other Languages Exam Preparation*	Internship/Volunteer Exp. Program	Internship Plus Program 12+12	EF Academic Year Abroad	EF Advanced Diploma Program	One-to-One (Course supplement)	TESOL Program or TTC
Nice	❑	❑	❑				❑	❑		❑		❑	
Paris	❑	❑	❑				❑	❑		❑		❑	❑
Barcelona	❑	❑	❑				❑	❑		❑		❑	
Malaga – EF International Campus	❑	❑	❑				❑	❑	❑	❑		❑	❑
Madrid	❑	❑	❑				❑			❑		❑	
Playa Tamarindo – EF Campus	❑	❑	❑				❑	❑		❑		❑	
Munich	❑	❑	❑				❑			❑		❑	❑
Rome	❑	❑	❑				❑			❑			
Tokyo	❑	❑	❑				❑			❑			
Shanghai	❑	❑	❑				❑	❑					
Beijing	❑	❑	❑				❑	❑		❑			

Accommodation

	EF Homestay			EF Homeshare		EF Campus			EF Residences & Apts.			Hotel
	Single Room	Twin Room		Twin/Triple/Quad		Single Room	Twin/Triple/Quad		Single Room	Twin/Triple/Quad		
Nice		❑	❑						❑	❑		❑
Paris		❑	❑							❑		❑
Barcelona		❑	❑						❑	❑		❑
Malaga – EF International Campus		❑	❑			❑	❑					❑
Madrid		❑	❑						❑	❑		❑
Playa Tamarindo – EF Campus		❑	❑				❑		❑	❑		❑
Munich		❑	❑						❑	❑		❑
Rome		❑	❑						❑	❑		❑
Tokyo		❑	❑									❑
Shanghai		❑							❑			❑
Beijing		❑							❑	❑		❑

Refer-a-friend! Do you know someone interested in a language course abroad?

First Name _____ Last Name _____

Home Address _____

Telephone _____ Mobile _____

Email Address _____